

Ormiston Rivers Academy Complaint Form

Please complete and return to complaints@ormistonriversacademy.co.uk. We will acknowledge receipt and explain what action will be taken.

Your name:	
Student's name and form:	
Your relationship to the student:	
Address:	
Postcode:	
Day time telephone number:	
Evening telephone number:	
Please give details of your complaint.	

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What action have you taken to resolve the complaint? Who did you talk to? What was the response?

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What actions do you feel will resolve your complaint at this stage?

Are you attaching any further paper work? Y/N

Signature:..... **Date:**