

ORMISTON RIVERS ACADEMY 2022/23 JCQ EXAMS REGULATIONS

KEY POINTS FOR STUDENTS – KS4

Please be certain you are clear on Exams Regulations set by the Joint Council for Qualifications (JCQ). Below are the key points - for full Exams Policies please refer to the ORA website

- You must be ON TIME for all exams, If you arrive late you may not be permitted to sit your exam. Morning exams start at **9:00 am** – Go to your Tutor room and you will be accompanied to the gym. Afternoon exams start at **1:00 pm** – Go to the main hall.
- You MUST NOT take into the exam room any device with digital storage and/or electronic connectivity. This includes a mobile phone, headphones, an MP3/4 Player or similar device.
- You CANNOT take watches of any kind into the exam room.
- You MUST follow the instructions of the invigilation staff at all times.
- DO NOT start your exam until you are instructed to do so.
- Pencil cases MUST be see-through.
- Water bottles MUST be see-through and any labels removed.
- You MUST write in black ink.
- You MUST NOT write inappropriate, obscene or offensive material.
- DO NOT try to communicate with or disturb other candidates once in the exam room.
- If you leave the exam room unaccompanied before the end of the exam for any reason, this will lead to a malpractice report to the Exam Board. Under these circumstances you WILL NOT be allowed to return to the exam room.
- Toilet breaks will only be permitted at the discretion of the lead invigilator/exams staff. Female Hygiene products will be available.

DO NOT become involved in any unfair or dishonest practice during the exam. If you try to cheat or break the rules in any way you could be disqualified from ALL of your subjects.