# Parents' Guide to myEVOLVE

## Introduction to myEVOLVE

#### What is myEVOLVE?

myEVOLVE is the parent portal which allows parents to manage all aspects of school trips, activities, co-curricular clubs and wraparound care:

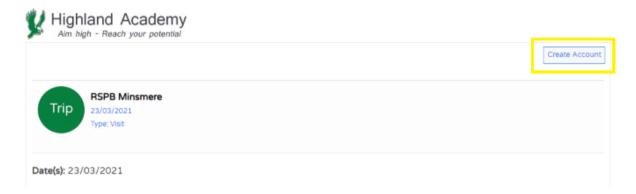
- \* Consent forms
  - \* Payments
  - \* Bookings
  - \* What's On

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### Do I need to have a myEVOLVE account?

No. Having a myEVOLVE account is entirely optional and will not preclude you from completing consent forms, making payments and booking trips and clubs. These requests will be sent to the email address you have registered with the school.

When you receive a consent, booking or payment request and click the secure link within the email, a page will open. Each page will contain an optional link to create a myEVOLVE account if you haven't already done so:



If you choose to Create Account, you will be prompted to choose a password to secure the account - this means you can then log in at any time.

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#### What's the advantage of a myEVOLVE account?

Whilst it's not mandatory to have a myEVOLVE account in order to grant consent, make payments or bookings, it enables you to review <u>all</u> outstanding forms and review all previous activities in one central place.

You will continue to receive confirmation of any payment, booking, or consent form sent via email - a myEVOLVE account simply collates these together in one easy-access resource!

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