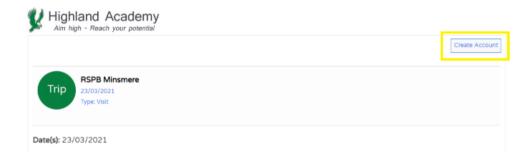
## How do I set up an account?

## A myEVOLVE account is **optional**.

If you choose not to set up a myEVOLVE account, your child's school or college <u>will</u> still be able to communicate with you about upcoming trips and events, and you will be able to:

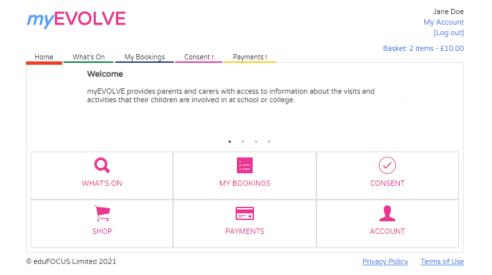
- \* Pay for trips and clubs
  \* Complete consent forms
  \* Make bookings
- ....all without an account.

However, if you wish to create a free myEVOLVE account to manage all payments, bookings and consent forms in one place, simply click the [Create Account] button on any of the emails sent to you from the school:



Creating the account is free, and very simple - you'll simply be prompted to enter a password to secure the account.

Once the account is created, you'll be able to manage all upcoming and previous activities from one central place - which works as well on your desktop PC as it does on a mobile device!



Once an account has been created, the next time you're sent an email from the school with an invitation, consent form or payment request, you can either action these *without* logging in, or simply click [Log In] to log into myEVOLVE.

