



Welcome to the final ORA Careers Newsletter for this year. We are continuing to share open events, opportunities to meet employers, virtual work experiences, local job and apprenticeships vacancies and post 16 and 18 open evenings via social media, Google Classrooms and parent and student email. For more information, please contact:

### The Careers Team

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We are delighted to announce that ORA has now achieved the national Quality in Careers Standard using the Career Mark approach provided by Complete Careers.

This national award provides external recognition of the high-quality careers education, information, advice, and guidance provided at the school. It recognises that we are a school that can demonstrate that we are working towards the Department of Education's Gatsby Benchmarks, which are a measure of the provision of excellent careers education, information, advice, and guidance for all students from year 7 to year 13.





## Careers Website

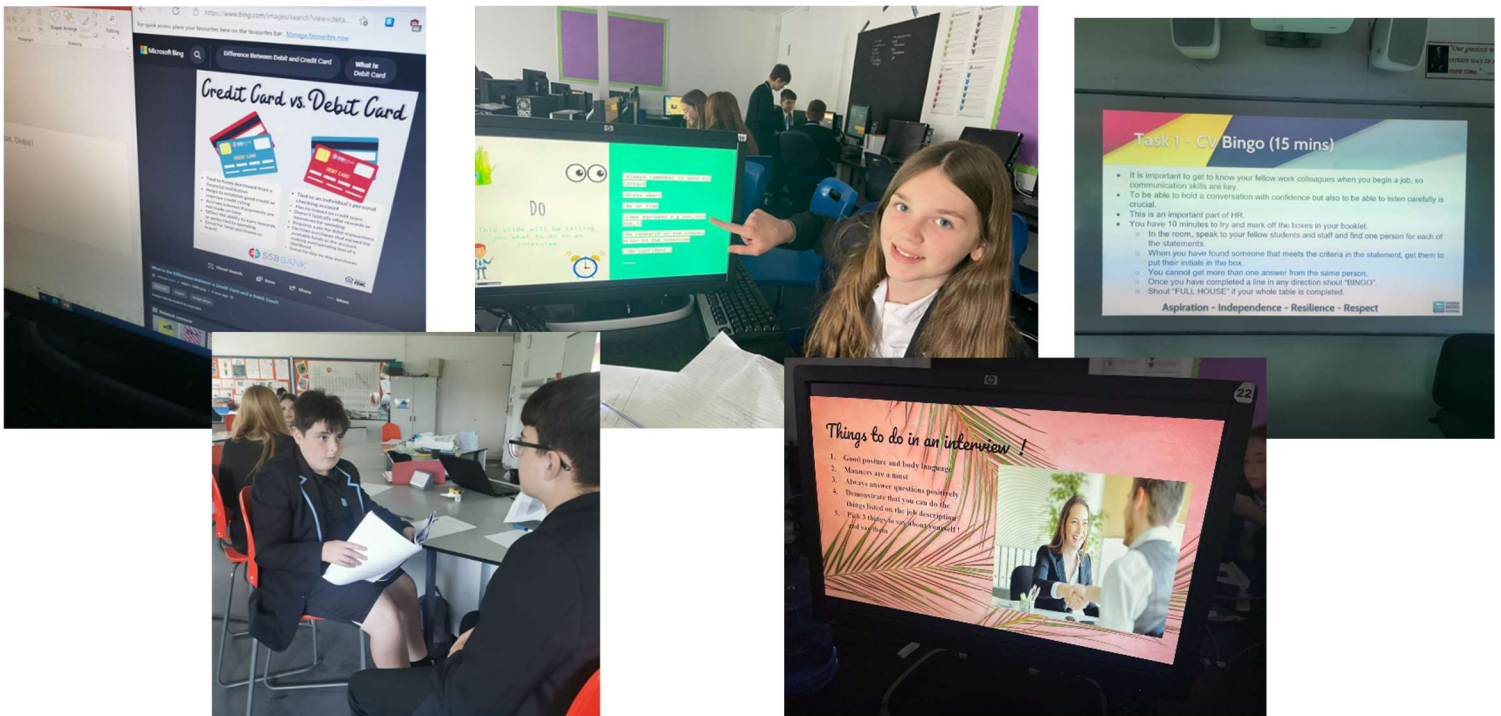
Have you looked at the new careers section?

<https://ormistonriversacademy.co.uk/for-students/careers-guidance>

The careers section is kept as up-to-date as possible and is a great source of information across many aspects of Careers Education. There are some links to key websites that you are encouraged to visit. We would also encourage students to regularly access and use the website so please take time to talk to your child about it. If you feel we are missing information that would be useful to you, please let us know.

## Year 9 Virtual Work Experience Week 5<sup>th</sup>-9<sup>th</sup> July

Our students were not able to go out on work experience this year, so we brought work experience into school.





Each day Year 9's worked in a different department of the Ormiston Academies Trust, including: finance, estates, education, HR and Marketing. Tasks included, planning an awards ceremony, writing an assembly, Mock Job Interviews, CV bingo and looking at what a CV looks like, designing and writing a new eco-policy for the academy, along with live Q and A session from the employees at OAT every afternoon, where students can have their questions answered. We hope to have Year 10 and 12 students going out on Work Experience next year in the summer term.

## From Favourite Subject to Your Career

Often, when students do not know what they want to do for a job or when they leave ORA, we can talk about subjects they like. This is a great way to start exploring different job roles, in an area they have an interest in.

As with researching Job Sectors, there are some great Career Information Websites that breakdown job roles into different subjects. Here are just a few of them:

### **Careerpilot**

<https://www.careerpilot.org.uk/>

Click on the top menu tab **Jobs**

You will then see two main sections: **Jobs by job sector** and **Start with a subject**. Click on **Start with a subject**

This gives you a list of 28 different subjects for you to choose from: some you will like, some you will dislike and some you may have never thought about before. As the page says:

**Choose a subject you love and see where it might lead**

Here is an example of one:

### **Biology**

It starts off with a hyperlink list of **What you will learn on this page**. In this case it is:

- **Selection of jobs using Biology**



- Do a free, short, online course to find out more about Biology
- Examples of apprenticeships that relate to Biology
- Examples of vocational college courses that relate to Biology
- Examples of degree courses that relate to Biology
- BBC Bitesize Career Videos

It then gives a summary of what Biology is all about followed by each of the list headings above with all the information - starting with:

Selection of Jobs using Biology. From an **Agronomist to Zoologist**.

Who knows what an Agronomist is?!

There are also **Related Video Stories** and a link to **Choose another subject**

## Prospects

<https://www.prospects.ac.uk/>

An area of the Prospects website for students who are considering to continue after Sixth Form or College into University but are unclear about what they can do afterwards;



### What can I do with my degree?

Click on **Home Page** to the **Careers Advice** Top Menu tab

It offers a list of 100 subjects you can study in university, from: **Accounting and Finance to Zoology**

Here is an example:

### **Anthropology**

It starts off with a summary of the subject:



"A degree in anthropology covers the cultural and biological diversity of humans. The broad discipline you'll gain from studying both science and the humanities could lead to a variety of careers"

It then shows a list of job options:

Jobs that are directly related to a degree in Anthropology, such as:  
**Charity Officer** and **International Aid/Development Worker**

And jobs where a degree in Anthropology would be useful, such as:  
**Museum Curator** and **Social Worker**

As with Careerpivot, each job is a hyperlink to that specific job role, containing everything you may need to know and further links to that job.

The page also contains information about

- **Work experience, typical employers, skills for your CV, further study and what jobs can Graduates do?**

## Success at School

<https://successatschool.org/>

On the top menu, hover above **Advice**, scroll down to and click on **Subjects**.

So much useful information here such as:

- **Subject Guides**
- **Careers in...**
- **Why study....?**

Plus links to documents such as **Five awesome careers in Geography**

Please note: You will have to register on their website to get this information.





## New Qualifications

T Levels: what they are...

T Levels are new courses, which follow on from GCSEs and are equivalent to 3 'A' levels. These 2-year courses, which launched September 2020, have been developed in collaboration with employers and businesses so that the content meets the needs of industry and prepares students for work, further training or study.

T Levels offer students a mixture of classroom learning and 'on-the-job' experience during an industry placement of at least 315 hours (approximately 45 days).

Amazing Apprenticeships have put together a film where you can find out more about them and hear from a wide range of teachers, careers advisers, students and employers

<https://amazingapprenticeships.com/resource/what-are-tlevels-film/>

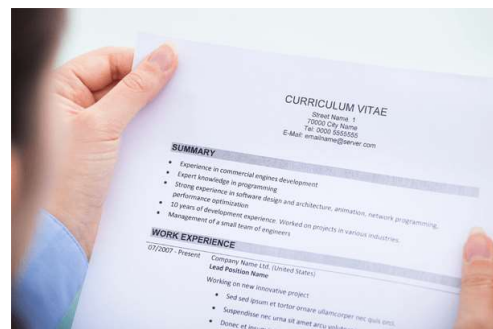


## Building Your CV

CV is short for **Curriculum Vitae** which is Latin. Translated to English, it means **Course of Life**.

A CV is an overview of someone's life work. It is a summary of a person's experience and interests.

The reason that it is useful for you to do one, is that when you start looking for a job,





apprenticeships or other training, you can pass it on to an employer for them to see if you have the right skills and experience for a particular job or opportunity.

Do not worry if you have not had much, or any work experience. An employer should not expect someone of your age to have done much work. First and foremost, they will want to know you are **motivated**, **hard-working** and **reliable**.

When I ask employers what they are looking for from a young person, 9 out of 10 times the first thing they say is, **Timekeeping**. When you have an interview, you will likely to be asked about your strengths. It is always wise to mention your timekeeping and general reliability, as they will likely advise you, if you arrive ten minutes late, more than once, you won't get any more chances.

When writing your CV, remember it is formal writing and it is important to take time to ensure you have checked for: spelling, grammar, punctuation, sentence structure and the general layout. Common mistakes that people make are:

- Not using Capital Letters for Proper Nouns such as; Burnham-on-Crouch or Ormiston Rivers Academy
- Writing *i* instead of **I** when mentioning about yourself
- Getting the spacing and punctuation right on a Postcode - should all be capital letters with a space between the two parts eg; *CM0 8DD*
- Using apostrophes instead of the full word

It sounds harsh but it is common for employers not to shortlist candidates for spelling mistakes or any of the above reasons.

Also, please note that a CV should only be one or two pages long. Employers often get many CVs, so they want to be grabbed by the information, which needs to be relevant to the job. Many will end up in the bin (or recycled) if it is lengthy, no matter how brilliant the candidate may be.

There are many CV Builders and templates available online. Here is a good link to some and other related information:

<https://www.careerpilot.org.uk/information/a-job-or-career/cv-builder>



## Careers Talks and Masterclasses are back!

With the restrictions lifting, we are looking forward to September and starting up face-to-face masterclasses again and we are looking for professionals to deliver one-hour mini talks, which will make students aware of different career pathways and how to pursue them. There is so much they can learn from you; an insight to your role, advice on how you got to where you are now and your experiences since leaving education.

We are looking for a wide variety of sectors and roles.

Please contact Fliss Compton on [fcompton@ormistonriversacademy.co.uk](mailto:fcompton@ormistonriversacademy.co.uk) if you would like to help us with a masterclass.



Wishing everyone a lovely summer holiday!

ORA Careers Team