

21<sup>st</sup> January 2021

Dear Parents and Carers,

We are writing to you to let you know that Sixth Form parents' evening will be taking place on Thursday 11th February from 2.45 pm – 6.00 pm. The evening will be virtual. Please book appointments with your child's teacher using your Schoolcloud parent account: <https://ormistonrivers.schoolcloud.co.uk/>

The system will open for bookings from Thursday 28<sup>th</sup> January, at 9.00 am and it will close at 9.00 am on Tuesday 9<sup>th</sup> February. Due to the nature of this event, appointments are limited and available on a first come first served basis.

Video calls will directly link to the appointment slots in your account, so parents and carers will need to login to Schoolcloud, on the evening, in order to access video call appointments. For further information on how these appointments will operate, please visit <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

We do request that, where possible, students attend the meetings with you, so they will not have to attend the final 35 minutes of period 3, if they have appointments during this time. For all other students work/lessons will continue as normal in their google classroom.

In the unlikely event that you do not have internet access via a laptop or smartphone, making virtual attendance impossible, please contact Hannah Green on: [hgreen@ormistonriversacademy.co.uk](mailto:hgreen@ormistonriversacademy.co.uk)

Kind regards,

*S. Carroll*

Mrs S Carroll  
Assistant Principal